

# Zeta Phi Beta Sorority, Incorporated Florida State Leadership Conference

## Procedures for Completing Financial & Registration Form

### Financial Reporting Form

- Please type or print membership or you may attach a list of your membership.
- Select and mark status for each member i.e. sapphire/life/golden life/Diamond new member or reclaim member (R/C)
- Mail **two copies** of the financial form postmarked on or before October 31. After that date, \$10.00 late fee per Soror will be assessed.
- New Soror or reclaimed Soror are exempted from late fees.
- **Please make money order or cashier's check payable the Zeta Phi Beta Sorority, Inc, Florida State Leadership Conference**

### Reminders

- ***New member's packages and fees*** (money order or cashier's check) are to be mailed to Soror Erna M. Foushee: 565 Toxaway Drive, West Palm Beach, FL 33413
- Upon approval of new members, State fees are to be submitted on the financial reporting form to the State Tamias Grammateus.
- Submit financial reporting form for all reclaimed members that are brought into your chapter after the first submission.
- The Financial Reporting and conference registration forms are posted on the Florida State Leadership Conference website ([www.zphibfl.org](http://www.zphibfl.org)).
- ***Chapters and Auxiliaries*** must be financial on all levels to be considered financial; including national, regional, state and local fees, assessments and late fees.

### Florida State Undergraduate Retreat, Youth Conference and Amicaz Summit

- Make two copies of the registration form
- Please make every effort to send registration forms and fees within the deadline to ensure proper reporting and name badge printing.
- Registration form includes meal functions. If you are inviting additional guests and need extra tickets, please specify on the registration form and include the additional monies.
- Those designating the "Special Dietary Needs" box on the registration form will receive the vegetarian plate for all meals.

- Please make money order or cashier's check payable the Florida Pearls, Inc. delete email address
- Sorors, Youth and Amicae must register to participate.
- **Please make money order or cashier's check payable the Florida Pearls, Inc**

## Florida State Leadership Conference

- Make two copies of the registration form. Please make every effort to send registration forms and fees within the deadline to ensure proper reporting and name badge printing.
- Registration form includes meal functions and Miss Zeta contest. If you are inviting additional guests and need extra tickets, please specify on the registration form and include the additional monies.
- Those designating the "Special Dietary Needs" box on the registration form will receive the vegetarian plate for all meals.
- Please make money order or cashier's check payable the Florida Pearls, Inc. delete email address
- Sorors and Amicae must register to participate.
- **Please make money order or cashier's check payable the Florida Pearls, Inc.**

Please mail financial and registration form to:

Mail to: Soror/Friend Peggy Harris  
 Tamias Grammateus  
 2702 Avenue I  
 Fort Pierce, Florida 34947  
 (772) 519 – 2579 – home  
 email: pbrownharris@yahoo.com

**Money order or Cashier's checks ONLY**